

**COUNCIL**

24 May 2012  
11.00 am - 4.25 pm

**Present:** Councillors Nimmo-Smith (Mayor for item 12/21/CNL), Hart (Deputy Mayor for items 12/21/CNL and 12/22/CNL), Stuart (Mayor from item 12/22/CNL onwards), Saunders (Deputy Mayor from item 12/23/CNL onwards), Abbott, Ashton, Benstead, Bick, Bird, Birtles, Blackhurst, Blencowe, Boyce, Brierley, Brown, Cantrill, Dryden, Gawthrope, Herbert, Hipkin, Johnson, Kerr, Kightley, Marchant-Daisley, McPherson, Meftah, Moghadas, O'Reilly, Owers, Pippas, Pitt, Pogonowski, Price, Reid, Reiner, Rosenstiel, Smart, Smith, Swanson, Todd-Jones, Tucker, Tunnacliffe and Ward

**FOR THE INFORMATION OF THE COUNCIL**

**12/21/CNL To elect a Mayor for the Municipal Year 2012/13**

Councillor Bick proposed and Councillor Blackhurst seconded the nomination of Councillor Sheila Stuart as Mayor for the Municipal Year 2012/2013.

Councillor Johnson proposed and Councillor Herbert seconded the nomination of Councillor Caroline Hart as Mayor for the Municipal Year 2012/2013.

**Resolved** (by 21 votes to 21 and on the Mayors casting vote) that:

- i. Councillor Sheila Stuart be elected Mayor for the Municipal Year 2012/2013 (Councillor Stuart then made the statutory declaration of acceptance of the office of Mayor).

**12/22/CNL To elect a Deputy Mayor for the Municipal Year 2012/13**

Councillor Smart proposed and Councillor Pippas seconded the nomination of Councillor Paul Saunders as Deputy Mayor for the Municipal Year 2012/2013.

Councillor Moghadas proposed and Councillor Hipkin seconded the nomination of Councillor Caroline Hart as Deputy Mayor for the Municipal Year 2012/2013.

**Resolved** (by 21 votes to 21 and on the Mayors casting vote) that:

- i. Councillor Paul Saunders be elected Deputy Mayor for the Municipal Year 2012/2013 (Councillor Saunders then made the statutory declaration of acceptance of the office of Deputy Mayor).

**12/23/CNL To approve as a correct record the minutes of the meeting held on 19 April 2012**

The minutes of the 19 April 2012 meeting were approved as a correct record and signed by the Mayor.

**12/24/CNL To note the Returning Officers Report that the following have been elected to the office of Councillor**

It was noted that the following had been elected to the office of Councillor:

Abbey: Richard Johnson  
Arbury: Mike Todd-Jones  
Castle: John Hipkin  
Cherry Hinton: Robert Dryden  
Coleridge: George Owers  
East Chesterton: Margery Abbott  
Kings Hedges: Nigel Gawthrop  
Market: Tim Bick  
Newnham: Sian Reid  
Petersfield: Gail Marchant-Daisley  
Queen Edith's: Sue Birtles  
Romsey: Catherine Smart  
Trumpington: Shapour Meftah  
West Chesterton: Mike Pitt

**12/25/CNL To note the appointment of the Mayors Chaplain for the ensuing year**

The Council noted the appointment of The Reverend, Michael Beckett as the Mayor's Chaplain for the Municipal Year 2012/2013.

**12/26/CNL To note the appointment of the Mayors Cadet for the ensuing year**

The Council noted the appointment of Jordon Wood of the 29<sup>th</sup> Cambridge Scouts, as the Mayor's Cadet for the Municipal Year 2012/13.

## **12/27/CNL To pass a Resolution of Thanks to the outgoing Mayor and Mayoress**

**Resolved** (unanimously), on the proposal of Councillor Tunnacliffe, seconded by Councillor Herbert that:

- i. This Council expresses its appreciation of the manner in which the duties of Mayor and Mayoress were discharged by Councillor Ian Nimmo-Smith and Mrs Margaret Nimmo-Smith, during their period of office and that the Common Seal be affixed to a copy of this resolution for presentation to them.

## **12/28/CNL Mayors Announcements**

### **1. Apologies**

None

### **2. Welcome**

The Mayor welcomed students from Abbey Meadows School.

### **3. Outgoing Mayors Dinner – Thursday 14<sup>th</sup> June 2012**

The Mayor reminded members that tickets for the dinner at Corpus Christi College to mark the term in office of Dr. Nimmo-Smith, could be arranged with the Civic and Twinning Officer.

### **4. Civic Church Service – Sunday 27<sup>th</sup> May 2012**

The Mayor confirmed that the Mott Sermon would be preached at Holy Trinity Church on Sunday 27<sup>th</sup> May at 9.30 a.m. Members were reminded to confirm their attendance with the Civic and Twinning Officer.

**5. Diamond Jubilee Service– Sunday 3<sup>rd</sup> June 2012**

The Mayor confirmed that the University of Cambridge would host the Diamond Jubilee Service on Sunday 3<sup>rd</sup> June.

**6. Proclamation of Midsummer Fair – Wednesday 20<sup>th</sup> June 2012**

The Mayor confirmed that the Proclamation of Midsummer Fair would take place on Wednesday 20<sup>th</sup> June.

**7. Armed Forces Day – Saturday 30<sup>th</sup> June 2012**

The Mayor confirmed that, in support of national Armed Forces Day, the Armed Forces Flag would be flown from the Guildhall from Monday 25<sup>th</sup> June for one week.

**8. Mayor's Day Out**

The Mayor confirmed that this year's Mayor's Day Out would take place on Monday 10<sup>th</sup> September in Great Yarmouth. Any members interested in assisting on the day were asked to contact the Civic and Twinning Officer.

**9. HMS Protector**

The Mayor welcomed Captain Peter Sparkes, the Commanding Officer of HMS Protector, Marine Engineer Robert Stamp, Leading Medical Research Assistant Rebecca Williams and members of the Cambridge Sea Cadets to formalise the affiliation between the City of Cambridge and the ice patrol ship HMS Protector.

Captain Sparkes and the Mayor signed an Affiliation Agreement and a plaque depicting the City's Coat of Arms was presented for display on board the ship.

**12/29/CNL To elect from among the Members of the Council four Bailiffs of the City for the Municipal Year 2012/13**

Councillor Boyce proposed and Councillor Dryden seconded that Councillors Bird, Brown, McPherson and Pippas be appointed as Bailiffs.

**Resolved** that Councillors Bird, Brown, McPherson and Pippas be appointed as Bailiffs of the City for the Municipal Year 2012/2013.

**12/30/CNL Declarations of Interest**

Councillor	Item	Interest
Pitt	12/33/CNL	Personal: Secretary of the Cleaner Cambridge Campaign

**12/31/CNL To consider recommendations of Committees for Adoption**

**Civic Affairs (14 May 2012)**

**Election of Leader of the Council**

Councillor Tim Bick and Councillor Lewis Herbert were nominated.

**Resolved** (by 21 votes to 21 and on the Mayors casting vote) to:

- i. Elect Councillor Tim Bick as Leader of the Council

**Executive Councillors**

The Leader confirmed membership of the Executive as follows:

- Executive Councillor for Housing (and Deputy Leader):  
Councillor Catherine Smart
- Executive Councillor for Customer Services and Resources:  
Councillor Julie Smith

- Executive Councillor for Environmental and Waste Services:  
Councillor Jean Swanson
- Executive Councillor for Planning and Sustainable Transport:  
Councillor Tim Ward
- Executive Councillor for Arts, Sport and Public Places:  
Councillor Rod Cantrill
- Executive Councillor for Community Development and Health:  
Councillor Mike Pitt

The Leader also confirmed that responsibility for CCTV and Community Safety would return to the Leaders Portfolio and responsibility for Climate Change would sit under the Planning and Sustainable Transport portfolio.

**Resolved** (unanimously) to:

- i. Note the changes to Executive responsibilities.
- ii. Make the required changes to scrutiny responsibilities to reflect the revised Executive responsibilities.

#### Appointment and size of Committees 2012/13

**Resolved** (21 votes to 0) that:

- i. Strategy and Resources Scrutiny Committee, Environment Scrutiny Committee, Community Services Scrutiny Committee, Housing Management Board and the Planning Committee be reduced in size from 9 members to 8.

**Resolved** (23 votes to 0) that:

- ii. The Employment Appeals Panel be increased in size from 9 members to 10.

**Resolved** (21 votes to 21 and on the Mayors casting vote) that:

- iii. One of the Labour Group's seats on the Joint Development Control Committee would **not** be allocated instead to the Independent/Conservative Group.

**Resolved** (unanimously) that:

- iv. One of the Labour Group's seats on the Employment Appeals Sub-Committee be allocated instead to the Independent/Conservative Group

**Resolved** (by 21 votes to 0) to:

- v. Agree the size and membership of the Committees as follows:

Scrutiny Committees:

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
<b>Community Services</b>  [with up to 3 co-optees nominated by HMB and a nomination from the PCT]	Liberal Democrats	4 (1)	Brown, Blackhurst, Kerr, Kightley. Alt: Pippas
	Labour	4 (1)	Birtles, Blencowe (Housing Spokes), Moghadas (Arts, Sport, Public Places Spokes), O'Reilly (Community Development and Health Spokes). Alt: Todd-Jones
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
<b>Environment</b>	Liberal Democrats	4 (1)	Kightley, Reid, Saunders, Reiner Alt: Brierley
	Labour	4 (1)	Marchant-Daisley (Planning and Sustainable Transport Spokes), Owers (Environmental and Waste Services Spokes), Pogonowski, Johnson. Alt: Herbert
		8 Total	

SCRUTINY COMMITTEE	NOMINATION(S)	CURRENT NUMBERS (1) =Alternate	NOMINATIONS
<b>Strategy &amp; Resources</b>	Liberal Democrats	4 (1)	Boyce, Brown, Rosenstiel, Tucker. Alt: Blackhurst
	Labour	4 (1)	Ashton, Birtles, Herbert (Climate Change and Strategy Spokes), Benstead (Customer Services and Resources Spokes). Alt: Pogonowski
		8 Total	



<b>SCRUTINY COMMITTEE</b>	<b>NOMINATION(S)</b>	<b>CURRENT NUMBERS (1) =Alternate</b>	<b>NOMINATIONS</b>
<b>Housing Management Board</b>  [plus 6 elected tenants/leaseholders]	Liberal Democrats	4 (1)	Blackhurst, Brierley, Rosenstiel, Pippas Alt: Tucker
	Labour	4 (1)	Price (Spokes), Johnson, Bird, Pogonowski. Alt: Blencowe
		8 Total	

Regulatory Committees:

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Planning</b>	Liberal Democrat	4 (1)	Brown, Saunders, Stuart, Tunnacliffe. Alt: Tucker
	Labour	3 (1)	Blencowe, Dryden, Marchant-Daisley, Alt: Herbert
	Indep/Cons	1	Hipkin
		8 Total	

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Licensing</b> (Currently meets: Mondays at 10am)  [Sub-Cttees appt. during Annual Meeting]	Liberal Democrat	6 (1)	Brierley, Pippas, Reiner, Rosenstiel, Saunders, Smith. Alt: Stuart
	Labour	5 (1)	Benstead, Owers, Gawthrope, Hart, McPherson. Alt: Marchant-Daisley
	Indep/Cons	1 (1)	Meftah. Alt: Hipkin
		12 Total	

Other Committees:

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Civic Affairs</b>	Liberal Democrat	3 (1)	Boyce, Pitt, Rosenstiel. Alt: Brierley
	Labour	3 (1)	Herbert, Benstead, Marchant-Daisley. Alt: Pogonowski
		6 Total	

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Cambridge Traffic Management Area Joint Committee</b>	Liberal Democrat	3 (1)	Brown, Rosenstiel, Tunnaclyffe. Alt: Tucker,
	Labour	3 (1)	Price, Bird, Owers Alt: TBC
		6 Total	

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Standards Committee</b>  The External Members (3) will be recommended for re-appointment	Liberal Democrat	3 (1)	Smart, Swanson, Tucker. Alt: Pitt
	Labour	3 (1)	McPherson, Dryden, Ashton. Alt: TBC
	External Members	3	
		9 Total	

<b>COMMITTEE/SUB COMMITTEE</b>	<b>NOMINATIONS</b>	<b>CURRENT NUMBERS (1)= Alternate</b>	<b>NOMINATIONS</b>
<b>Joint Development Control Committee</b>	Liberal Democrat	3 (1)	Reid, Smart, Tucker. Alt: Tunnaclyffe
	Labour	3 (1)	Blencowe, Dryden, + 1 TBC Alt: Marchant-Daisley
		6 Total	

COMMITTEE/SUB COMMITTEE	NOMINATIONS	CURRENT NUMBERS (1)= Alternate	NOMINATIONS
<b>Employment Appeals Sub</b>	Liberal Democrat	5	Pippas, Reid, Saunders, Smart, Tucker.
	Labour	4	Price, Bird, Johnson, Gawthrope
	Indep/Cons	1	Hipkin
		10 Total	

### Appointment of Chairs and Vice-Chairs 2010/11

#### Scrutiny Committees

**Resolved** (by 21 votes to 19) that the Chairs and Vice-Chairs be as follows:

Committee	Chair	Vice Chair
Community Services Scrutiny Committee	Kerr	Kightley
Environment Scrutiny Committee	Kightley	Saunders
Strategy and Resources Scrutiny Committee	Brown	Rosenstiel
Housing Management Board	Blackhurst	Tenant Rep

Regulatory Committees:Joint Development Control Committee (City Lead)

The Liberal Democrat Group nomination and the Labour Group nomination were as shown below:

<b>Liberal Democrat</b>	<b>Labour</b>
Reid	Blencowe

**Resolved** (by 21 votes to 21 and on the Mayors casting vote) that:

- i. Councillor Reid be appointed as City Lead on the Joint Development Control Committee.

Civic Affairs Committee

The Liberal Democrat Group nomination and the Labour Group nomination were as shown below:

	<b>Chair</b>	<b>Vice Chair</b>
<b>Liberal Democrat</b>	Boyce	Rosenstiel
<b>Labour</b>	Marchant-Daisely	-

**Resolved** (by 21 votes to 21 and on the Mayors casting vote) that:

- i. Councillor Boyce be appointed Chair of the Civic Affairs Committee.

**Resolved** (by 21 votes to 0) that:

- ii. Councillor Rosenstiel be appointed Vice Chair of the Civic Affairs Committee.

### Employment Appeals Sub-Committee

**Resolved** (by 21 votes to 0) that:

- i. Councillor Smart be appointed as Chair of the Employment Appeals Sub-Committee

### Planning Committee

**Resolved** (by 20 votes to 0) that:

- i. Councillor Stuart be appointed as Chair of the Planning Committee.

**Resolved** (unanimously) that:

- ii. Councillor Blencowe be appointed as Vice Chair of the Planning Committee

### Licensing Committee

**Resolved** (by 21 votes to 0) that:

- i. Councillor Rosenstiel be appointed as Chair of the Licensing Committee.

**Resolved** (unanimously) that:

- ii. Councillor Benstead be appointed as Vice Chair of the Licensing Committee.

### **12/32/CNL Annual Statements**

Councillor Bick spoke to a written Annual Statement on the Liberal Democrat Group's priorities for the forthcoming Municipal Year, which had been appended to the agenda for the meeting.

Councillor Marchant-Daisley spoke to a written Annual Statement on the Labour Group's priorities for the forthcoming Municipal Year, which had been appended to the agenda for the meeting.

Councillor Hipkin spoke to a written Annual Statement on the Independent/Conservative Group's priorities for the forthcoming Municipal Year, which was circulated at the meeting.

### **12/33/CNL Adoption of Annual Policies and Priorities**

Under the Scheme for Annual Statements, that of Councillor Bick was deemed to be a motion for adoption by the Council.

Councillor Marchant-Daisley proposed and Councillor Owers seconded the replacement of the Liberal Democrat Annual Statement by that of the Labour Group.

On a show of hands, this proposal was lost by 18 votes to 21.

**Resolved** (by 21 votes to 19) that:

- i. The Annual Statement of the Liberal Democrat Group, as appended to the agenda, be adopted as Council policy for 2012/13.

### **12/34/CNL Public Questions Time**

None

### **12/35/CNL To deal with Oral Questions**

#### **1. Councillor Kerr to the Executive Councillor for Arts, Sport and Public Places**

**Could the Executive Councillor update the Council on the proposal to increase the provision of allotments in East Chesterton?**

The Executive Councillor for Arts, Sport and Public Places responded and stated that he was committed to increasing the provision of allotments. Officers had been tasked with looking for additional sites and additional provision had recently been identified in Kendal Way at a modest cost.

## **2. Councillor Kightley to the Executive Councillor for Environmental and Waste Services**

**Can the Executive Councillor give us an update on a timetable for the implementation of route optimisation for waste collection and the introduction of collection of recyclable plastic pots, tubs and trays?**

The Executive Councillor for Environmental and Waste Services responded and confirmed that officers were undertaking further route optimisation work and that new routes would be in place 30 July. This timescale would also correspond with the introduction of recycling for plastic pots, tubs and trays. It was noted that a communication plan was in place to inform residents of the changes.

## **3. Councillor Birtles to the Executive Councillor for Environmental and Waste Services**

**How adequate were the provisions for gritting during the periods of heavy snow last winter?**

The Executive Councillor for Environmental and Waste Services responded and confirmed that the gritting of highways, paths and cycleways was a County Council responsibility. 24 tons of grit had been supplied to the City Council in order to cover areas under its responsibility and many Residents' Associations had been supplied with bags of grit on request. It was highlighted that the supply had been sufficient to meet all requests.

## **4. Councillor Johnson to the Executive Councillor for Housing**

**Can the Executive Councillor for Housing explain why some families with children in Cambridge who are in need of emergency accommodation, for example due to unintentionally being made homeless, are currently being housed out of the City forty miles away in Peterborough?**

The Executive Councillor for Housing responded and stated that at times all temporary accommodation in the City did become full. When no suitable places could be found there was unfortunately a need to find accommodation outside of the City.



## **5. Councillor Dryden to the Leader**

**Can you give details of what rules the Council has in place on the type of material and articles that can appear in a resident's magazines that has been supported financially for publication from the City Council, especially before the run up of local elections**

The Leader responded and stated that the application process for community development grants did require the signing of a declaration, which clearly states that the grant should not be used to promote political activity.

## **6. Councillor Blackhurst to the Executive Councillor for Arts, Sport and Public Places**

**Does the Executive Councillor support the concept of a "Community Stadium" for Cambridge?**

The Executive Councillor for Arts, Sport and Public Places expressed support for the enhancement of sporting facilities that would benefit both Cambridge residents and those from outside the City. He confirmed that he was open to discussions on any proposals.

## **7. Councillor Price to the Leader of the Council**

**Given the abrupt ending to last Thursday's North Area Committee meeting, with important items such as, Policing Priorities and the Open Forum still to be dealt with, what do you propose to do to ensure this doesn't happen again?**

The Leader responded and stated that the chair is accountable to the Area Committee for the agenda, recognising that there were some non-negotiable items. It was noted that Chairs elected in the next cycle need to take this on board.

Whilst there is a power to bring things to the Committee of relevance to the area, there is also a responsibility to ensure that only discretionary items that are doable are taken on. Each Area Committee Chair now had an assigned Head of Service to support agenda construction and follow-through. Area Committee Chairs have the possibility of scheduling an additional meeting if required for business that can't be managed within the regular cycle. It was emphasised that the Chair's role was not a passive role.

The situation at North Area Committee last week of a Chair retiring during the meeting and passing to a Deputy who had not had an opportunity to shape the agenda, was not likely to happen often. However this was a learning point. Involvement of the public at these meetings was sometimes hard to stimulate, but equally difficult to contain when working well. It was noted that additional skills may be required and officers would be asked to identify possible training programmes. Good preparation and good judgement was also highlighted as being important. The Leader highlighted that whilst the Chairs are political appointments, they should definitely not be political sinecures!

The Leader confirmed that he had apologised to the Police and agreed a suggested way forward.

#### **8. Councillor Reiner to the Executive Councillor for Arts, Sport and Public Places**

**What money has the City Council allocated in its budget for managing the delivery of green open spaces in the new communities across the City, and can you give us an update on when the green open spaces within the CB1 and Accordia developments will be completed and handed over for resident and public use?**

The Executive Councillor for Arts, Sport and Public Places responded and confirmed that £15,000 had been allocated for this year, with an additional £30,000 for future years. It was noted that a new Open Space Officer post had been established to monitor play space and allotment provision on the new growth sites. Officers would continue to work with CB1 and Accordia to ensure that and land due to be transferred to the City Council meets the required standard.

#### **9. Councillor Brown to the Executive Councillor for Arts, Sport and Public Places**

**Could the Executive Councillor update the Council on the position regarding the decision about whether to transfer a part of the public open space to facilitate a lay-by at 103 Mill Road?**

The Executive Councillor for Arts, Sport and Public Places confirmed that there had been no formal approach from Sainsbury's regarding the lay-by. In addition, the time limit for appealing the planning decision had now expired.

Public consultation on the transfer of the open space had been reported to the East Area Committee and showed strong support for the land remaining public open space.

#### **10. Councillor Owers to the Executive Councillor for Planning and Sustainable Transport**

**In the course of the CB1 development, what consideration and action is being given to ensuring that safe, clear pedestrian/cycling access is provided between Carter Bridge and the station?**

The Executive Councillor for Planning and Sustainable Transport responded and stated that access was currently under the control of Network Rail. Regarding the CB1 Site, officers were currently discussing options for the cycle parking with the developers. It was expected that an application would be submitted later in the year and that full consultation would follow. He also noted that the long term concerns regarding access had been highlighted to Brookgate.

#### **11. Councillor Johnson to the Executive Councillor for Arts, Sport and Public Places**

**Can the Executive Councillor for Arts, Sport and Public Places please state when he expects the refurbishment of the Peverel Road play equipment to take place?**

The Executive Councillor for Arts, Sport and Public Places responded and stated that final designs had been approved and the process of letting the contract had started. A contract was likely to be in place by July with a full consultation to follow. It was also noted that contribution funded projects were being delivered across the City.

**12/36/CNL To consider the following Notices of Motion, notice of which has been given**

**Motion A**

On a show of hands, under Council procedure Rule 26, the Council granted consent for the alteration of the published Motion.

Councillor Dryden proposed and Councillor Owers seconded the following altered motion:

“This Council recognises the difficulties that face many Cambridge residents on low incomes in seeking credit facilities. This Council also notes that illegal loan-sharks, doorstep lenders and payday loan companies in Cambridge exploit these difficulties in order to profiteer out of those on low incomes.

In order to help those struggling to find access to fair sources of credit, we ask officers to produce a report to Community Services Scrutiny Committee this financial year to investigate the possibilities of helping enable more Cambridge people to gain access to the facilities of credit unions of the kind that operate today in Cherry Hinton and North Cambridge, and to investigate what the council can do to tackle exploitative lending practices.”

**Resolved** (unanimously) that:

This Council recognises the difficulties that face many Cambridge residents on low incomes in seeking credit facilities. This Council also notes that illegal loan-sharks, doorstep lenders and payday loan companies in Cambridge exploit these difficulties in order to profiteer out of those on low incomes.

In order to help those struggling to find access to fair sources of credit, we ask officers to produce a report to Community Services Scrutiny Committee this financial year to investigate the possibilities of helping enable more Cambridge people to gain access to the facilities of credit unions of the kind that operate today in Cherry Hinton and North Cambridge, and to investigate what the council can do to tackle exploitative lending practices.

**12/37/CNL Written Questions**

Members noted the written questions and answers circulated around the chamber.

**12/38/CNL Special Urgency Decision**

**Resolved** that:

- i. That the Special Urgency decision be noted.

**12/39/CNL To note the record of Member's attendances at Committee, Sub-Committee and Working Party Meetings during 2011/12**

**Resolved** that:

- i. Record of Members' attendances at Committee, Sub Committee and Working Party Meetings during 2011/2012 be noted.

The meeting ended at 4.25 pm

**CHAIR**

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